

Requirements for requesting a high school transcript & Form

In the comments area of the form include:

FULL name of student

Provide college names and addresses to which the transcript should be postal mailed. The transcript will include the most recent ACT / SAT score, if applicable.

Allow 2 weeks processing time from date of final approval of draft transcript by the parent.

No rush processing.

Please ensure that you have all high school credits and grades updated and submitted to the school Administration.

For students who plan to attend college as the next step in life we recommend using the graduation requirements used by the public schools as a guide.

Please Print or Type

Full Legal Name: _____

College Name: _____

Address: _____

Fax 650-479-8969 or email to: fivepointlearningacademy@yahoo.com
or mail to 5 Point Learning Academy, 203 Harts Bridge Rd, Jackson, TN 38301-7672